



Checklist for the preparation of: Go Virtual 360 Tour & Digital Photos

<input type="checkbox"/> Clean/Hoover all floors	<input type="checkbox"/> Clean/Wipe all surfaces
<input type="checkbox"/> Remove all pets	<input type="checkbox"/> Ensure all lights on
<input type="checkbox"/> Remove all personalised items	<input type="checkbox"/> Turn off all ceiling fans
<input type="checkbox"/> Remove all clutter	<input type="checkbox"/> Empty/remove any rubbish bins
<input type="checkbox"/> Straighten all material (cushions, sheets etc)	<input type="checkbox"/> Maintain garden areas (lawns, bushes, hedges, flowers etc)
<input type="checkbox"/> Keep vehicles on driveways/car parks to a minimum	<input type="checkbox"/> Close garage doors
<input type="checkbox"/> Remove wall stickers/posters	<input type="checkbox"/> Remove children's/pet's toys/items
<input type="checkbox"/> Touch up paintwork where required	<input type="checkbox"/> Conceal marks with placed objects
<input type="checkbox"/> Straighten all furniture	<input type="checkbox"/> Open all curtains/blinds
<input type="checkbox"/> Turn off all viewing screens	<input type="checkbox"/> Consider signage where applicable
<input type="checkbox"/> Introduce a centrepiece/feature	<input type="checkbox"/> Set table with place settings
<input type="checkbox"/> Close all windows	<input type="checkbox"/> Clean windows/mirrors/glassware
<input type="checkbox"/> Remove cleaning items from kitchens/bathrooms	<input type="checkbox"/> Store away if possible any visible cables
<input type="checkbox"/> Remove magazines, papers, mail, calendars and any date related material	<input type="checkbox"/> Walk through the property internally/externally the day of your appointment – does anything stand out?

To keep costs to a minimum, all areas should be prepared, ready to scan on arrival. Any moving of furniture or cleaning of areas may be charged.

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